



## **About St Patrick's Day Celebrations Omagh**

The St Patrick's Day Celebrations Omagh is an inclusive event representing the various traditions in the area through schools, community groups, sporting clubs and businesses. The St Patrick's Day Celebrations provides an opportunity for cultural and artistic expression. The theme this year 'The Land of Saints and Scholars' is inviting and welcoming for everyone to enjoy.

**Performance Time:** The parade set up will take place from 11.00 am at South West College Halls/Rooms and car park, Sedan Avenue, Omagh. It is essential that set up is complete at 1.15 pm for the parade to commence at 1.30/1.45 pm.

**Please read and sign that you understand and agree to the terms and conditions of participating in the St Patrick's Day Event Omagh on Sunday 17<sup>th</sup> March 2019.**

### **Terms and Conditions of participation**

St Patrick's Day cross community parade in Omagh attracts the support and participation of many community traditions in Northern Ireland. In the interest of maintaining and enhancing good relations, Fermanagh and Omagh District Council do not permit participants to behave in a manner which may be considered inappropriate at a cross community event. Participants are encouraged to hold up a banner identifying their group.

Parade applicants shall clearly identify a lead person in charge of their parade group who may be contacted by Fermanagh & Omagh District Council staff or other parade officials regarding parade terms and conditions.

- **“Parade Group”** shall be known as the organisation submitting this application and all its parade participants.
- **“Parade Official”** is any person authorised by Fermanagh & Omagh District Council to assist in the management, supervision, stewarding and operation of the parade.
- Each parade group will be required to provide evidence of £5 million public liability insurance.
- All documentation must be submitted to the Events Management Team before **28 February 2019**.
- Once your parade group arrives on site, the parade group organisation and lead person will assume responsibility for all risk of injury and for loss, destruction or theft to parade group participants and property.
- Participants must conduct themselves in a proper, safe and orderly manner.
- The lead parade group will set the parade pace. Participants should ensure they keep up the pace with the parade group in front of them in order to maintain the flow of the parade.
- Drinking of alcohol or consuming illegal substances by parade participants is not permitted at any time during the parade or its formation.
- As a safety precaution, no sweets or other objects shall be thrown to spectators by the Parade Group. No items may be handed out from an area where spectators need to step into the parade route to retrieve the item. Handing out or throwing any objects from floats/vehicles is strictly prohibited.
- The Parade Group or Parade Officials are not permitted to collect money or goods during this event.
- Fermanagh and Omagh District Council Parade Officials reserve the right to assign ALL parade positions to any Parade Group. During the parade assembly all directions / instructions of Parade Officials shall be adhered to and shall be final. Any late Parade Group entrants will be placed in the parade at the Parade Official's discretion.

- All vehicular parade floats with passengers must have safety railings and ensure that all passengers, float equipment, props or displays are safely secured to the base of the float, for the safety of passengers.
- All Parade Group vehicular floats and Walking participants will be required to meet at South West College Halls and Rooms, Car Park, Sedan Ave Omagh.
- All vehicles must be road worthy on the day of the parade and a licensed, qualified driver must operate the vehicle(s) towing or driving floats, copies of the following documents will be required:
  - Driving license for the ACTUAL driver on the day of parade.
  - Insurance Documents for the vehicle
  - Up to date HGV/MOT/PSV Documents for vehicle
  - **FAILURE TO PROVIDE THESE DOCUMENTS MAY RESULT IN WITHDRAWAL OF PARADE VEHICLE/FLOAT**
- *(All Parade Groups and all owners of vehicles provided for use by groups must advise their motor insurers of their intention to take part in the parade.)*
- Vehicles taking part in the parade will not exceed 30 ft. (9.15m) in length.
- Vehicles must not be left unlocked nor unattended at any time.
- Vehicular floats must not exceed 5 MPH / 8 KPH when in the parade or line up area.
- No Vehicle, float or parade group prop entry which may cause damage to the road surface or any other property shall be permitted to enter the parade.
- Parade Groups and vehicle owners shall be fully responsible for any towing, off site removal or repair charges arising from any breakdowns.
- Children taking part in the parade group must always be accompanied and directly supervised by an adult.
- Each Parade Group shall clean up any materials or debris left in the parade mustering area or along the parade route by your parade group.

- **\*\*No flags or emblems displayed at any time by any parade groups its participants/organisers, this will also include the 'face painting of flags' on participants.**
- **Animals within the parade are by exceptional circumstances only.** If your group wishes to discuss the involvement of animals in this event, please:
  - Discuss with the Event Management Team for approval
  - Provide a site specific/ animal specific risk assessment 2 weeks (28<sup>th</sup> Feb 2019) prior to the event
  - Liaise with the Animal Welfare Officer on the day of the event
- Participants will be required to provide feedback on their experience of the St Patrick's Day Event, Omagh.
- By attending and participating in this event you grant permission for the image(s) being used in Council communications or promotional material e.g. social media, website, publications, printed publicity including local media.

**Parade Officials reserve the right to refuse admission to and or remove any Parade Group, vehicle, float, prop or participant at any stage if terms and conditions are not properly adhered to.**

I certify that I am a duly authorised lead contact and representative of the Parade Group identified below and each of its participants. I hereby acknowledge that I have read and agree to the Terms and Conditions of participation in the St. Patrick's Day event, Omagh 2019.

**Lead Contact Name:** \_\_\_\_\_

**Name of Parade Group:** \_\_\_\_\_

**Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Mob:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**For Fermanagh & Omagh District Council purposes only:**

**Date and Time Received:** \_\_\_\_\_

**Received By:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**Vehicle/Driving Docs received:**

- Driving license for the ACTUAL driver on the day of parade **YES / NO**
  - Insurance Documents for vehicle **YES / NO**
  - Up to date HGV/MOT/PSV Documents for vehicle **YES / NO**
- (All Vehicle/Driving documents must be attached to terms and conditions doc)