

Religious and Belief Ceremonies

Important

To ensure your ceremony takes place you must submit notice forms, all documents and payment within the permitted time frame. Your officiant will need to sign your notice form. Read the guidance on the notice application form and use the check boxes to ensure all is included with your application. Failure to do so may result in delays.

When to give notice

Notice can be accepted from one year and it is recommended not later than 8 weeks in advance of your ceremony.

What is needed (Note 7)

Check Box

Notice Forms (1 for each party)
completed and signed by each party and officiant

Full Birth Certificates (H1)

Passport

Notice Fee

If applicable,

Name Change Documents

Decree absolute/civil partnership dissolution (H2)

Previous Marriage/Civil Partnership Certificate (H2)

Death Certificate (H3)

Immigration Status Statement

Share Code (Settled Status)

Certified Translations (H4)

How to submit paperwork

Post: Please enclose original signed notice forms and copies of all supporting documents; **do not post original birth certificates, passports, etc.** Payment can be made by cheque/postal order, payable to Fermanagh and Omagh District Council (£52.00) or contact the office to make card payment.

Original documents will need to be presented when you collect the schedule. The schedule is only available the fortnight leading up to your ceremony and collected by appointment only.

Appointment: In some instances an appointment can be arranged to submit notice. Please phone to arrange an appointment.

Questions: Email: registrar@fermanaghomagh.com Tel: 028 6634 2428 or 028 8225 6212